

**Carroll High School Class of 2020**  
**SENIOR CHECKLIST**

**SUMMER 2019**

- \_\_\_ If I am taking an **online class(es)**, I must take final exam(s) by August 9; otherwise, my counselor will add that class(es) to my senior year schedule.
- \_\_\_ Take advantage of summer to **job shadow, volunteer, and resume' build.**
- \_\_\_ Report any **credits** earned over summer to counselor ASAP. **Make sure my class schedule is correct PRIOR** to registration. When my parents receive my fee statement in the mail carefully check that courses listed on fee statement are correct. If there is a needed change, promptly email or call counselor and let him/her know what to drop and what to add. **DO NOT WAIT UNTIL REGISTRATION TO MAKE THIS CHANGE.** Do this prior to the first day of registration. Otherwise my fee statement and schedule will be incorrect when I arrive at registration, and the length of time I (and others) will need to be at registration will increase significantly.
- \_\_\_ Register with **NCAA Clearinghouse** ([www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)) if I am an athlete planning on playing a Division I or II sport in college. Also tell the guidance secretary, I registered, so she can send an official transcript. See NCAA website for college entrance requirements.
- \_\_\_ Take **campus tours** and, at the colleges I'm serious about, make appointments to have interviews with admission counselors. Narrow selection to 6-8 colleges.
- \_\_\_ Update my resume' – a record of accomplishments, activities, awards, and work experiences since I started high school.
- \_\_\_ Check college application **deadline dates.**

**FALL 2019**

- \_\_\_ **Visit colleges** I am applying to (may also have visited junior year).
- \_\_\_ **Visit college reps** coming to CHS (sign up on table outside guidance office as I hear announced when colleges will be visiting CHS).
- \_\_\_ Go to <https://www.parchment.com/order/my-credentials/> to register to have **transcripts** for college applications sent electronically to colleges. Note: I will register only once; then, I will visit this site each time I need to have a transcript sent to a college. (If a college uses a "Common Application" for admission process, I do not need to request transcript from Parchment for this particular college.)
- \_\_\_ **Apply online** (colleges prefer you apply online).
- \_\_\_ Get **recommendations** (allow two weeks—usually only "selective" colleges require recommendations).
- \_\_\_ **Double check** that I have met graduation, Core 40, Tech Honors, or Academic Honors **requirements.**
- \_\_\_ Retake **SAT** and/or **ACT** if necessary (see [collegeboard.com](http://collegeboard.com) to register and learn of test dates for SAT)— be sure to include my high school code (151585) on my registration; see [www.actstudent.org](http://www.actstudent.org) for ACT.
- \_\_\_ If I have not passed the GQE (**ISTEP Math and ISTEP English**) I will take it in November.
- \_\_\_ Review **CHS Guidance Scholarship website** ([nacs.k12.in.us](http://nacs.k12.in.us)) weekly for possible scholarships (applications available online); click "Carroll High School"; click "Guidance"; click "Scholarships—listing of current available scholarships".
- \_\_\_ Attend **evening Financial Aid meeting** at CHS café (tentatively October 8, 2019 @ 6:30 p.m.); file FAFSA form quickly as colleges' "free" money runs out fast. (Note: FAFSA becomes available October 1 of senior year)

## WINTER (2019-2020)

\_\_\_ **FAFSA** (financial aid application) ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) available October 1, 2019 – complete online by March 1, 2020.

\_\_\_ Give my name to guidance secretary if I need **7<sup>th</sup> semester grades** sent to college(s).

\_\_\_ **Pass** first semester **REQUIRED courses** for graduation

## SPRING (2020)

\_\_\_ If I receive a **scholarship**, copy the scholarship letter and give it to my counselor.

\_\_\_ Complete **FAFSA** online by March 1, 2020 to meet the March 10, 2020 deadline.

\_\_\_ Notify the college(s) I will not be attending by May 1, 2020.

\_\_\_ **Graduation** at Memorial Coliseum (June 7, 2020 — Sunday, 2:00 p.m.).

\_\_\_ Give my name to guidance secretary if I need **8<sup>th</sup> semester grades** sent to college(s).

## GENERAL INFORMATION STUDENTS/PARENTS OF CLASS OF 2020

\***June 7, 2020** (Sunday afternoon) is tentative **Graduation**; seniors must complete all required credits prior to graduation in order to participate in graduation ceremony. Every year seniors ask if they can still participate in the ceremony even if they do not have their credits completed. The answer is no, so please note this. **All credits must be finished prior to graduation.**

\*If **interested in graduating after the 7<sup>th</sup> semester** see counselor before the summer (at the end of junior year) as he/she needs to determine how I can finish all credits by the end of your 7<sup>th</sup> semester (as all credits must be completed in order to be a 7<sup>th</sup> semester grad). Note: all correspondence school (e.g. BYU) credits must also be complete for 7<sup>th</sup> semester grads.

\*Many important senior announcements will be made in **homeroom**; it is my responsibility to check with homeroom teacher or my counselor if absent from homeroom to see what information was distributed.

\*Some students are taking **correspondence** (online independent study) **classes**; CHS must have **evidence** that correspondence credits were earned by the start of my senior year. **BYU final exams** must be taken by August 9, or that online class(es) will be placed in my senior year schedule.

\*Deadline to make **schedule changes** was May 1, 2019. There are **exceptions**, the main one being if I earn credit in summer school which necessitates a change. If I do earn summer school or correspondence school credit I will call Mrs. Crawford/Mrs. Koerner (637-6913 ext. 3023/3026) or email ([janet.crawford@nacs.k12.in.us](mailto:janet.crawford@nacs.k12.in.us)) ([jenny.koerner@nacs.k12.in.us](mailto:jenny.koerner@nacs.k12.in.us)) After I earn credit, so she can make any necessary schedule changes before (not during) registration. (I will let her know what I want to add in its place when leaving message.) This will speed up the registration for everyone ☺

\*To register for the **SAT exam** go to [collegeboard.org](http://collegeboard.org). Also when registering use the number 151585 to have the results sent to Carroll as well. The [www.collegeboard.org](http://www.collegeboard.org) website will indicate when the tests are offered and where they are offered in case you are testing at a different site. SAT exams are offered August & October through June (and are not offered in July and September).

Note: Students attending Ivy Tech, trade schools, or pursuing apprenticeships do not need to take the SAT (or ACT) exam. Students planning on attending a 4 year university need to take the SAT (or ACT) exam.

---

**\*To explore careers:**

- >Go to [www.learnmoreindiana.org](http://www.learnmoreindiana.org)
- >Select “Careers” in upper right corner
- >Select “K12 Students”
- >Select “Take an interest assessment”
- >Select “Indiana Career Explorer”

**you are encouraged to take advantage of job shadowing opportunities during the summer months**

---

**\*IU Groups...** This is a good opportunity for me to attend Indiana University-Bloomington if I meet these qualifications:

- \*first generation college student (biological mother/father have not graduated from a 4 year college) and/or
- \*low income students and/or
- \*students with disabilities
- \*a proven program of information, support, and guidance helps provide “Groups” students with the academic and emotional support necessary to excel in the classroom and beyond
- \*contact Groups Scholars Program  
750 E. Kirkwood Ave.  
Indiana University  
Bloomington, IN 47405  
Email: [groups@indiana.edu](mailto:groups@indiana.edu)  
Phone: 812.855.0507

---

**\*College Visits**

- \*Make appt. 2 weeks prior with college admissions counselor
- \*Prearrange absence through CHS Attendance Office
- \*Take copy of transcript which shows senior classes

---

**\*College Applications** – before my senior year I must go to <https://www.parchment.com/order/my-credentials/> to register to have the ability for CHS to send transcripts electronically to the college(s) of my choice; next I will then be ready to apply to college(s) online; after I apply online I would again go to <https://www.parchment.com/order/my-credentials/> and instruct it to send a transcript to the appropriate college(s) I just applied to AND have my counselor complete the counselor form for me; **DO NOT WAIT UNTIL THE LAST MINUTE TO APPLY; PLAN AHEAD!!!!**

(If a college uses a “Common Application” for admission process, I do not need to request transcript from Parchment for this particular college.)

(It would be a good idea to touch base with the Guidance Secretary after I have applied to a college(s) and requested (through above Parchment website) a transcript be sent to make sure she received the transcript request). The best time to apply is after CHS starts (after August 14 through the end of September is best).

**\*Letters of Recommendation** – A good recommendation looks at the student as a person and the person as a student. Most seniors applying to college are good students who take challenging courses...so what makes me special? Is it community service, outside school activities and honors, jobs or skills? If I need a recommendation, it is good to get one from people who see me in different capacities...employer, coach, teacher, youth group leader, etc. Also if I want a good recommendation it is a good idea I meet deadlines (e.g. turn in course selection sheet on time) and give the recommender sufficient time (2 weeks) to complete; if I ask a person at the last minute to recommend me, the recommendation might not be a good one.

### **\*Scholarships and Financial Aid**

- >review CHS scholarship site weekly <http://www.nacs.k12.in.us> ; click “Carroll High School”; click “Guidance”; click “Scholarships-current available scholarships”
- >review Questa Foundation website <http://www.questafoundation.org/>; Questa scholars are able to borrow up to \$20,000 but only have to pay back \$10,000 if certain conditions are met
- >see college websites for specific scholarships (e.g. <https://new.ipfw.edu/financial/scholarshipapp.html>)
- >see <http://www.fastweb.com> and <http://www.finaid.org>
- >see Community Foundation of Greater Fort Wayne website <http://cfgfw.org/>
- >see National Center for College Costs (located in Greencastle, IN) <http://www.indianacollegecosts.org/>
- >complete FAFSA (Free Application for Federal Student Aid) in January of 2014 [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- >check with parent’s employer – sometimes they offer scholarships

---

### **COLLEGE ADMISSIONS OFFICES**

Ball State	765-285-8300
Indiana	812-855-0661
Indiana State	812-237-2121
Indiana Tech	260-422-5561
PFW	260-481-6812
Ivy Tech	888-IVY-LINE
Purdue	765-494-1776
St. Francis	260-399-7999

---

### **INTERNET SITES**

#### Collecting Information About Colleges:

1. Peterson’s Education Center <http://www.petersons.com> Information about educational programs at all levels and searchable databases of college and academic programs
2. College Board <http://www.collegeboard.org> The most comprehensive college information site includes College Board tests, programs and online registration, a searchable database of colleges, financial aid information, career planning information and a fee-based essay evaluation service.
3. U.S. News’ Educational Pages <http://www.usnews.com/usnews/edu/eduhome.htm> Information on searching for colleges, undergraduate and graduate programs, college rankings, financial aid, skills assessments and career inventories
4. Princeton Review Online <http://www.princetonreview.com> Extensive college and career information site includes timed tests, essay hints, internship database, career lists of salary and industry, and career profiles
5. Campus Tours <http://www.ecampustours.com> Virtual tours of colleges

---

### **FINANCIAL AID**

1. U.S. Dept. of Education’s Student Financial Assistance (SFA) Information page [http://studentaid.ed.gov/students/publications/student\\_guide/index.html](http://studentaid.ed.gov/students/publications/student_guide/index.html) Links to financial aid info. and how to apply for it including instructions for completing FAFSA application
2. Student guide/FAFSA online <http://www.fafsa.ed.gov> Use this site to complete and submit directly the FAFSA (Free Application for Federal Student Aid) online.
3. Fastweb <http://www.fastweb.com> Students may register for scholarships from one of the Internet’s largest free scholarship search sites.
4. Indiana College Costs Estimator <http://www.indianacollegecosts.org> Calculate college costs, understand financial aid process, learn where the money is, discover ways to save for college, explore Indiana colleges, research other planning steps.

---

## CAREER

1. Career Key <http://www.careerkey.org> Site with lots of career possibilities
  2. Career Links <http://www.learnmoreindiana.org> Excellent links to resume writing, career searches, etc
  3. America's Job Bank <http://www.acinet.org> Career info. Has current trend info
  4. Military Careers <http://www.todaymilitary.com/careers> Links to military sites
  5. Trade Schools <http://www.rwm.org/rwm> Links to accredited trade and technical schools
- 

## MILITARY OPTIONS

Army*	<a href="http://www.goarmy.com">www.goarmy.com</a>	1-800-USAARMY
Army Reserve**	<a href="http://www.goarmyreserve.com">www.goarmyreserve.com</a>	
Army National Guard***	<a href="http://www.nationalguard.com">www.nationalguard.com</a>	
Army ROTC	<a href="http://www.armyrotc.com">www.armyrotc.com</a>	
	explore military while working on college degree; after college I become an Army officer	
U.S. Military Academy	<a href="http://www.usma.edu">www.usma.edu</a>	West Point, NY
	<ul style="list-style-type: none"><li>▪ USMA is a four year university</li><li>▪ all college costs are free if accepted</li><li>▪ after four years of college I am appointed on active duty as a commissioned officer and serve in the U.S. Army for a minimum of 5 years</li></ul>	
Navy*	<a href="http://www.navy.com">www.navy.com</a>	1-800-USANAVY
Navy Reserve**	<a href="http://www.navyreserve.com">www.navyreserve.com</a>	
U.S. Naval Academy	<a href="http://www.usna.edu">www.usna.edu</a>	Annapolis, MD
	<ul style="list-style-type: none"><li>▪ USNA is a four year university</li><li>▪ all college costs are free if accepted</li><li>▪ after four years of college I am appointed on active duty as a commissioned officer and serve in the U.S. Navy</li></ul>	
Air Force*	<a href="http://www.airforce.com">www.airforce.com</a>	1-800-423-USAF
Air Force Reserve**	<a href="http://www.afreserve.com">www.afreserve.com</a>	
Air Guard***	<a href="http://www.goang.com">www.goang.com</a>	
Air Force ROTC	<a href="http://www.afrotc.com">www.afrotc.com</a>	
	<ul style="list-style-type: none"><li>▪ explore military while working on college degree; after college I become an Air Force officer</li></ul>	
U.S. Air Force Academy	<a href="http://www.usafa.af.mil">www.usafa.af.mil</a>	Colorado Springs, CO
	<ul style="list-style-type: none"><li>▪ after four years of college I am appointed on active duty as a commissioned officer and serve in the U.S. Force for a minimum of 5 years</li></ul>	
Marine Corp*	<a href="http://www.marines.com">www.marines.com</a>	1-800-MARINES
Marine Corps Reserve**	<a href="http://www.marines.com">www.marines.com</a>	

Coast Guard*	<a href="http://www.uscg.mil">www.uscg.mil</a>	1-877—NOWUSCG
Coast Guard Reserve**	<a href="http://www.gocoastguard.com">www.gocoastguard.com</a>	
U.S. Coast Guard Academy	<a href="http://www.uscga.edu">www.uscga.edu</a>	New London, CT
	<ul style="list-style-type: none"> <li>▪ after four years of college I am appointed on active duty as a commissioned officer and serve in the U.S. Coast Guard for a minimum of 5 years</li> </ul>	
U.S. Merchant Marine Acad.	<a href="http://www.usmma.edu">www.usmma.edu</a>	Kings Point, NY
	<ul style="list-style-type: none"> <li>▪ <u>not part of the defense department</u>....but works closely with the U.S. armed forces</li> </ul>	

\* **Active Duty:** an active duty soldier/sailor is considered a full-time soldier/sailor. The military is their career and every day job. Soldier's/Sailor's lives are 100% dictated by the government, including where the soldier/sailor will be stationed after they have received all of the necessary training to do their specific job.

\*\* **Reserve:** these soldiers/sailors are referred to as "Weekend Warriors". This comes from the typical duty schedule being "one weekend a month and two weeks in the summer", which is referred to as traditional guard duty. Reserve soldiers/sailors could be called to active duty service at any moment by the President of the United States.

\*\*\* **National Guard:** these soldiers/sailors are referred to as "Weekend Warriors". This comes from the typical duty schedule being "one weekend a month and two weeks a year", which is referred to as traditional guard duty. The National Guard does offer full-time, not-traditional slots, allowing the soldier to work full-time on base doing their specific job, the then also participating in the required drill weekends. National guard soldiers could be called into active duty service at any moment by the President of the United States or the state's Governor during a state crisis situation.

## **10 STEPS TO JOINING THE MILITARY**

1. Learn about the Military
2. Decide if you are ready
3. Choose the right path
4. Meet the recruiter
5. Ace the ASVAB
6. Get the best job
7. Complete the process
8. Raise your right hand
9. Get ready for boot camp
10. You're in! Make the most of it!

<http://www.military.com/Recruiting/Home/>

Note: many military recruiters are present in the CHS café (during lunches) throughout the school year; that would be a good time to make a first contact with a recruiter to ask questions about the military.

---